



# MELISSA HIGH SCHOOL

*MELISSA SCHOOLS "A Special Time in a Special Place"*

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September 24, 2020

Hello MHS Parents/Guardians,

I hope you are doing well and staying safe! The end of the 9-weeks grading cycle is fast approaching and as such I wanted to inform you of a few things to keep in mind. If you are planning to switch your student's learning platform from virtual to in-person or from in-person to virtual the deadline to request this to happen is October 16, 2020. You will need to email our receptionist, Laura Hamilton at [laurahamilton@melissaisd.org](mailto:laurahamilton@melissaisd.org).

Ms. Hamilton will send you a fillable document to complete and submit. Once the document is submitted and reviewed by one of our assistant principals, you will receive confirmation for the approved learning platform switch. The start date for the switch will be October 27, 2020 which is the first day of the second 9-weeks grading cycle.

In addition, I want to thank you for your continued patience and support as we maneuver through these uncharted waters of trying to virtually educate our students. We are making tweaks and changes daily in hopes of providing a quality educational experience. You and your student's feedback are valued and appreciated in this process so please, continue to visit with your student's teachers about the things that are working well and not so well. This is the only way we can improve the system.

This Friday, October 2, 2020 will mark the end of the first 6-weeks of school. If your student is struggling academically and you or your student have not had a chance to visit with your teachers, don't hesitate to reach out via email or phone call. We'll work together to find solutions.

If you have any questions or concerns, contact the high school office at 972-837-4216. We'll help in any way. GO CARDS!!!

Respectfully,

Kenneth Wooten